**Fall Mountain Educational Endowment Association**

**Meeting Minutes for 6/19/19**

Attendees: Ron Makinen, Tammy Vittum, Diana Bushway, Lisa Holmes, Sally Greene, and Pat Royce

Ron Makinen called the meeting to order at 6:07 on June 19, 2019.

Ron announced that our organization was honored by the school on June 14th with the Bob Brown Excellency Award and presented with flowers and check for $1,000. We may consider awarding one special grant in the science area with this money.

Minutes from 5/6/19 were reviewed and approved as written. Sally/Lisa.

TREASURERS REPORT: Martha could not attend meeting but sent the following information.

* LPL Investment Status- $144,139.42, down $3000 from last report.
* Fall 2018 grant payments status- $10,583.75 paid out of funds granted of $11,575.00, All grants paid, but some came in less than approved. Total of $991.25 less in payments.
* Spring 2019 grant payments status- $9,772.00 paid out of granted funds of $10,164.52, one grant unpaid of $320, the bill is expected to be to me 6/21 and one grant bill came in $72.52 less.
* 2019 District Dash status - $7,509.00-$775.00= $6,734.00 income

NO*TE: ASK MARTHA IF ANY MONEY FROM AMAZON Smile?*

CORRESPONDENCE:

Thank you notes received from 3rd grade at Charlestown Primary and Alstead Primary.

AUTUMN SOCIAL:

Tammy met with Fran at Alyson’s and gave the report. No problem with dinner instead of appetizers, may use FM students to serve, dishes and dishwasher available (may be a $150 kitchen use fee,) we may use caterer of our choice.

Consensus was to hold evening event.

Menu to caterers: soup/salad; bread; coffee; beef, chicken & vegetarian dish; apple dessert. Caterers will be asked to quote both plated and buffet. Diana will create specifics in google docs.

Pat will send to Sumner House and Word of Mouth.

Tammy will send to Spencers.

Diana will send to the Abbey Group.

Any other caterers may submit bids.

Diana will contact Val Forrest for servers.

Lisa offered to contact any potential auction donors to lessen the burden of Pat & Tammy.

Pat will call Walpole TH to cancel use of building for Nov. 16.

Pat will contact Jean Balamuth for appetizers.

Pat will contact Warrens to auctioneer.

**Ron will create spreadsheet for 2019 auction items.**

**Emily-Save the Date on social media.**

**Emily-Update advertisements/letter for auction items w/apple graphic. On letter please add “You may be contacted by a board member.”**

GRANT GUIDELINES:

Reviewed guidelines, making a few minor edits to clarify information requested. Sally suggests adding under Financial Process: *Please Note New Process as of Spring 2019.*

Martha may have additional remarks on changes recommended.

Motion to implement new guidelines for fall grants pending Martha’s additions. Lisa/Diana

Passed unanimously.

BY-LAWS:

Reviewed proposed changes, with a few minor edits added.

We will confirm all changes at the August meeting with goal of having amended document ready for vote at the next Annual Meeting.

NEW BOARD MEMBERS:

Pat feels Andrea Daley is still interested in coming on but currently busy with her mom’s illness.

Both Patty Neal and Rick Hayman may be willing to assist with special events.

ANNUAL REVIEW:

Move budget to August.

NEXT MEETING:

Send via email doodle clipboard to enable each board member to choose best day for future meetings. We want to strive for best attendance possible.

Adjourned at 8:18pm.

Respectfully Submitted

Patricia J. Royce

Secretary